

Moving Checklist

Below are a number of moving checklists designed to help you with you home swap. They are by no means exhaustive – but will certainly help you on your big day...

Financial	Ref No/Acc No	Telephone/Contact No.	DONE
Bank or Building Society			
Home Insurance			
Building Insurance			
Inland Revenue			
Credit Cards			
Rental/Hire Purchase			
Pension Companies			
Savings/Bonds			
Life Policies			
Employer - Payroll			
Catalogue Companies			
National Insurance			
Landlord			

Services	Ref No/Acc No	Telephone/Contact No.	DONE
Electoral Register			
Council Tax			
Gas			
Telephone - Land Line			
Electric			
TV Licence			
Water			
Mobile Phone			
Cable/Satellite/Sky/ Internet Services			
Club Cards- Boots/Tesco etc			
Post Office – redirection service			

Health	Ref No/Acc No	Telephone/Contact No.	DONE
Doctor			
Dentist			
Optician			
Private Healthcare			
Donor Details			

Motoring	Ref No/Acc No	Telephone/Contact No.	DONE
Vehicle Registration- DVLA			
Vehicle Insurance			
Driving License - DVLA			
Breakdown Services			

Months before you move	DONE
Give written notice to your landlord	
Start getting quotes from removal firms or van hire companies	
One month before moving	DONE
Find out the proposed completion date	
Book a few days off work for moving	
Tell your phone provider when to stop and restart your account	
Give your bank, employer, doctor, insurance company etc your new address	
Redirect your post	
Arrange a meter reading and tell all utility companies of your move	
Confirm a separate date for taking over utilities at your new address	
Packing your own things - start collecting boxes	
Start packing things you don't use regularly	
Start using your freezer contents	
Two weeks before moving	DONE
Start emptying the garage and the shed	
Arrange a child and pet minder for the big day	
One week before moving	DONE
Finish packing - and remember to write the contents on each box	
Keep any valuable documents separate and safe	
Pay the milkman and cancel the papers	
Empty and defrost the fridge and freezer	
Confirm the moving date and time with the removal company	
Tell all your friends and family your new address and when you will move in	
One day before moving	DONE
Finish the last bit of packing	
Keep your valuables and documents in a safe place	
Keep your wallet handy	
Make a box of moving essentials including: coffee, tea, milk and biscuits (don't forget a kettle). See moving checklist for more details.	
The day of the move	DONE
Start filling the van	
Do one last walk through your old house to check you've got everything	
Disconnect everything and write down all meter readings	

And don't forget – enjoy your move to your new home...

Good luck and happy swapping from the **HomeSwapper.co.uk** Team